

Assyria Township Board Minutes January 4, 2021

A regular meeting of the Assyria Township Board was held at the Assyria Township Hall on, January 4, 2021. The meeting was called to order at 7:40 p.m. and the Pledge of Allegiance was recited.

Members present: T. Ryder-Stephens, J. Miller, Z. Haralson and A. Terry

Pastor Aaron Summers from Heritage Hills Church opened the meeting with prayer and blessings.

Maple Valley Township's Supervisor, Jeff Butler came to introduce himself and present the possibility of Assyria Township using their EMS serves.

COUNTY COMMISSIONER'S REPORT:

-The new Commissioner Bruce Campbell introduced himself.

Previous minutes reviewed and approved, with the exception of correcting the word news under the commissioner's report.

Motion made by T. Ryder-Stephens supported by A. Terry to pay the bills.
All members vote YES.

CLERK:

-Due to the additional work load and man hours for the November election there was a short fall in the Election Salary & Wages category, of the budget. In order to maintain a balanced budget we will need to move funds from other categories.

Motion made by A. Terry supported by T. Ryder-Stephens, to take \$1,300.00 from account 262-804, Election Contracted Services and move it to account 262-704 Election Salary & Wages. To also take \$300.00 from account 262-955, Election Miscellaneous Expense and move to account 262-909 Election Salary & Wages.
All members vote YES

-Discussion in regard to security cameras for the hall. J. Miller is going to get an estimate for hard wire cameras.

-Discussion in regard to a blind for the glass service window.

Motion made by T. Ryder-Stephens, supported by A. Terry to purchase a blind for the service window.

TREASURER:

-The counties IT team has been working on the Township's equipment and will be upgrading the internet to high speed.

-The Township received \$33,374.00 in Revenue Sharing.

-The Warren Group has requested a copy of our tax rolls at a cost of \$1.00 per parcel.

Motion made by T. Ryder-Stephens, supported by J. Miller to send The Warren Group our tax roll information at a cost of \$1.00 per parcel.

All members vote YES

TRUSTEE: Z. Haralson

-Nothing at this time.

TRUSTEE: J. Miller

-Residents have donated pictures and other items to be shared with the public.

-Will be checking on the date for the Road Commission meeting.

ASSESSOR:

-Board of Revue went well.

SUPERVISOR:

The Supervisor was absent, however request J. Miller conduct the meeting and present the following items for discussion:

-The Supervisor attended the Fire Board meeting, where Ambulance or EMS services were discussed.

-Would like the Board to consider moving the monthly Board meeting time up an hour to 6:30 pm. If the board meeting is at 6:30 pm the Clerk will not be able to attend the meetings regularly, therefore someone would need to take over the minutes of the meeting. It may be possible for the Clerk to be there by 7:00 pm, however, more than likely she would be arriving at 7:00 or a little after.

-A motion to create a plan for renovating the meeting room and immediately remove the old carpet. The carpet is musty and needs to be removed ASAP. There is a $\frac{3}{4}$ inch plywood base underneath the carpet which will suffice until a new floor can be installed. The township board should create an entire plan for renovation in the next budget. Discussion in regard to checking the foundation, before anything can be determined, due to possible damage created by animals living under the building. Also, more than likely the existing rubber back carpet was installed with a black emulsion adhesive which can leave a tar like residue that could track on to the new floor coverings.

-A motion to increase the annual road budget by \$10,000.00 for the purposes of additional improvements. Ahead of the January Road Commission meetings it would be helpful to indicate to the RC that Assyria Township would like to approve of two small paving projects like the end of Huff and M-66 where the asphalt needs to be protected with a chip and seal.

-A motion to have a special budget meeting in the middle or end of January. The purpose would be to hold a budget meeting that we would all be prepared to discuss priorities and issues important to the citizens for the next year. The Board discussed having a special meeting and felt it would be best to address the budget at the next regular meeting.

PUBLIC COMMENT:

OLD BUSINESS: None

Meeting adjourned at 9:36 p.m.

Respectfully submitted by

10651	Accident Fund	Insurance	-764.00
10652	Barry County Telephone	Telephone/Internet	-97.75
10653	Johnstown Township	First Responders	-6,125.00
10654	Rian Carl	December Cleaning	-18.00
10655	Kent Oil	Propane	-616.09
10656	Consumers Energy	Electric	-65.53
10657	Heidi M. Bartha	Reimbursement for website.	-324.00
10658	GDH & Sons LLC	Burials & Cemetery Drive	-1,560.00
10659	GDH & Sons LLC	Sexton Salary	-1,416.50
10660	Annette Terry	Clerk Salary	-734.23
10661	James D Miller	Trustee Salary	-106.44
10662	Lola J Hedges	BOR	-66.07
10663	Nicole B Ryder- Stephens	BOR	-66.07
10664	Paul T Wing	BOR	-66.07
10665	Roger L Smith	Assessor Salary	-1,063.35
10666	Terry Ryder-Stephens	Treasurer Salary	-847.82
10667	Thomas J Wing	Supervisor Salary	-574.85
10668	Zachary Haralson	Trustee Salary	-106.45

Annette Terry
Assyria Township Clerk